



From: Hotel Villa Vecchia – Booking Dept.
FAX 0039 06 9420568
TEL 0039 06 94340096
E-mail info@villavecchia.it

TO:

Monteporzio Catone, 2008

Re: Individual booking request for attendees at **Profes 2008 Conference and co-located events – University of Rome Tor Vergata**

Please confirm the availability of n° room with arrival **on** and departure **on** for the total of night/s on the name of

- n° _____ SINGLE - n° _____ DOUBLE FOR USE SINGLE

for agreed cost of € 115,00 per room per night treatment of Bed & Breakfast_

NOTE: Transfer services are available on request from Fiumicino and Ciampino airports. Please if you would like to book we need your flight information, thank you.

We kindly ask you provide credit card details with expiry date in order to guarantee the reservation above (to be filled in by client in block letters):

- CARD (insert card name & number) _____

- EXPIRY DATE _____

- CARD OWNER _____

Cancellations or reductions must be communicated within 48 hours before arrival day: after that time the hotel will apply 1 night of penalty. For no-show and/or reductions communicated during the stay, the hotel will charge all nights booked as penalty. Please send us your confirmation by fax or e- mail as soon as possible

The Hotel reserves the right to retain effectively confirmed only reservations complied complete with all details requested within.